

Statutes

ICOMOS International Cultural Tourism Committee

Adopted 11 October 2013

Amended at 2014 ICTC annual meeting, 13 November 2014

Amended at 2015 ICTC annual meeting, 22 October 2015

Establishment and Context

Article 1

The International Council on Monuments and Sites (ICOMOS) International Cultural Tourism Committee (hereinafter known as ICTC) is an International Scientific Committee (ISC) established in accordance with Article 14 of the statutes of ICOMOS and with the Eger-Xi'an Principles for ICOMOS International Scientific Committees. The Eger-Xi'an Principles for The International [Scientific] Committees of ICOMOS (July 2008) were adopted by the 15th General Assembly of ICOMOS and amended by the Scientific Council.

Article 2

ICTC operates under the auspices of the ICOMOS Scientific Council. The President of ICTC is a member of the ICOMOS Scientific Council, and a member of the ICOMOS Advisory Committee.

Mission

Article 3

The mission of ICTC is to research and develop best practice and high standards in cultural heritage protection and conservation and the sustainable development of cultural tourism. At a strategic level ICTC seeks to cooperate with international and national cultural heritage and tourism organisations in both the public and private sectors to promote effective policy formulation, integrated planning and the responsible management of sustainable tourism activities at cultural heritage destinations, monuments and sites to better protect their heritage values.

At a local level ICTC strives to collaborate with communities to foster the sharing of those values and empower the host community to communicate their significance to visitors and other stakeholders in partnership with the tourism industry. The enlargement of ICTC's vision to include all stakeholders has a further goal of engaging visitors as active supporters of cultural heritage conservation rather than simply passive recipients of community presentations and cultural heritage product development.

This mission is in accordance with Article 5.b. of the ICOMOS statutes and Article 1.1 of the Eger-Xi'an Principles: 'Gather, study and disseminate information concerning principles, techniques and policies' related to heritage protection and heritage tourism.

Objectives

Article 4

Recognising the important stakeholder role of national, regional and local governments, international and local tour operators, local residents, property owners, site managers and visitors in the successful integration of policy planning and management of conservation, tourism activities and social, cultural, economic and environmental development of the host community, ICTC shall pursue a number of objectives to fulfil its mission:

1. Promote the development of policy directions that support responsible tourism and sustainable management policies and practice at cultural heritage destinations.
2. Support the development of a shared understanding amongst host communities and visitors of the multiple facets and diverse interpretations of the significance of heritage places and promulgate the importance of authenticity and integrity in protecting heritage values.
3. Encourage host communities, conservation practitioners and the tourism industry to work together to protect and present the world's cultural heritage, recognising its fragility in the face of uncontrolled tourism activity.
6. Co-operate with ICOMOS and the ICOMOS Scientific Council and national and international agencies and organisations to realise the ICTC's mission.
7. Foster multi-disciplinary and multi-stakeholder research and activities to achieve high standards in policy directions and management of tourism in cultural heritage destinations and at heritage sites.
8. Provide a forum for the exchange of experience and expertise in sustainable tourism activities at cultural heritage destinations between universities, governments and the private sector.
9. Promote education and informal learning as means of achieving objectives 1-8, especially among young people and those involved in the fields of conservation and tourism.
10. Represent ICOMOS at international conferences and seminars promoting the work of ICOMOS in the field of cultural heritage conservation and sustainable tourism.

ICOMOS International Cultural Tourism Charter, 1999

Article 5

In keeping with its international responsibilities ICTC has prepared the *ICOMOS International Cultural Tourism Charter*, which was formally adopted at the 1999 ICOMOS General Assembly.

ICTC will present additional guidance relating to the charter for adoption by ICOMOS and

undertake a formal review at 10 year intervals.

ICTC Operational Guidelines

Article 6

ICTC has developed ICTC operational guidelines to supplement these statutes and contribute to the achievement of its mission and objectives.

These guidelines may be reviewed and amended at the ICTC annual meeting.

Article 7

There shall be six categories of ICTC membership:

- Voting members are expert members recommended by ICOMOS national committees (NCs) - one per NC
- Expert members endorsed by national ICOMOS committees (a maximum of five per NC)
- Self-nominated expert members
- Associate members
- Institutional members
- Honorary members

Voting expert members must attend a minimum of two ICTC annual meetings every six years to retain their membership of the ICTC as voting expert members. Voting expert members are appointed to an initial term of three years, which may be extended by two additional three-year terms at the expiration of the initial membership.

Endorsed expert members must attend three ICTC annual meetings every nine years to retain their membership of the ICTC as endorsed expert members.

Article 8

All expert members, including voting and self-nominated experts, shall have the right to vote on all formal matters before the ICTC, with the exception of the election of ICTC bureau members and amendments to the ICTC statutes.

Article 9

Voting for the election of ICTC Bureau members and for amendments to the ICTC statutes shall be restricted to voting expert members.

A majority vote is a majority of all eligible members attending any annual ICTC meeting where a vote is taken either by electronic means or in person.

Article 10

There shall be no numerical, national or geographic limit to the membership categories of self-nominated expert members and associate members. Associate members will be appointed for an initial three year term, after which time their contribution to the committee

will be evaluated, following which their membership may be extended by a maximum of two terms. This extension may be refused if they fail to participate in ICTC meetings or activities during their initial term.

Article 11

ICTC members may engage in voluntary, sponsored or fee-paying activities, both internationally and in their own region, that contribute to the achievement of the ICTC mission and objectives.

Article 12

Membership of ICTC may be terminated at the discretion of the ICTC Bureau members and if confirmed by a majority email-based vote of expert members for any of the following reasons:

- Failure to participate during any triennium in ICTC activities when called upon or invited to do so, or
- Failure to adhere to the ICOMOS Statement of Ethics, as it applies to expert and associate members, in relation to the ICTC mission and objectives, or
- Failure to act in an appropriate professional manner as determined by the ICTC bureau.

The bureau may also recommend the non-renewal of the membership of any inactive voting expert and endorsed expert member to an ICTC annual meeting and, if approved by a majority of expert members in attendance, subsequently to their ICOMOS national committee.

ICTC Management

Article 13

ICTC shall be managed by a bureau comprising the President, Vice-President, Secretary-General and Treasurer with an option for co-opting two additional bureau members per triennium. Two ICTC members may share a position, with the responsibilities of the position split between them.

Article 14

ICTC bureau members must be expert members of the committee, and must have participated in ICTC activities for a period of at least three full calendar years prior to the year in which they would be eligible to be elected to the officer position.

Article 15

Elections for bureau officer positions shall be held every three years to coincide with the cycle of the ICOMOS General Assemblies. Serving bureau officers who wish to continue in the following triennium must offer themselves for re-election.

- Bureau officers may serve a maximum of three consecutive three year terms of

- office.
- A bureau member shall not serve more than two terms in any one bureau officer position.
 - In exceptional circumstances a bureau officer may serve an additional three year term beyond the maximum to facilitate succession planning.

No more than two bureau officers shall be replaced at any triennial meeting so that the bureau includes a mix of new and experienced members.

Article 16

Additional ICTC bureau members may be co-opted if and when required. Any bureau member co-opted during a triennium should be agreed unanimously by the ICTC bureau and should serve for a maximum of two terms.

In addition, the bureau may appoint sub-committees and project managers to assist it in its work, provided these appointments are confirmed by expert members at the subsequent annual meeting.

The bureau may propose the appointment of emeritus bureau members in advisory roles at any triennial annual committee meeting.

Annual Committee Meetings

Article 17

ICTC shall hold an annual meeting, either physically, or if circumstances do not permit, by electronic means. The annual meeting held in the year of the ICOMOS General Assembly will be held in conjunction with the General Assembly to facilitate participation by members in both events.

Article 18

A quorum for the annual meeting shall be achieved if there are five voting expert members present, including eligible bureau members.

Financial Management

Article 19

As a general rule, the work of the ICTC relies on the volunteer work of its members.

Article 20

Institutional members may be requested to pay some form of membership fee, or to provide some form of institutional or organisational support to other members related to the implementation of the ICTC mission and objectives.

Article 21

ICTC shall establish independent banking facilities to enable the committee to attain an operational capacity to pursue its mission and objectives. The introduction of such banking facilities shall require the joint authorization of the President and Treasurer.

Article 22

ICTC may accept sponsorship or service fees from external parties related to the implementation of its mission and objectives.

Article 23

ICTC may use its financial resources to support the achievement of its mission and objectives at the discretion of the bureau.

This expenditure must be proposed for endorsement at the next annual meeting.

Article 24

Members are encouraged to contribute a small percentage (max 5 percent) of any cultural tourism-related consultancy or advisory fees obtained through their connection with the committee to the ICTC account. Excluded from this calculation are any travel cost reimbursements or per diem payments.

Amendment and Interpretation of the Statutes

Article 25

Proposals for the amendment of the statutes may be made by any of the expert members to the bureau or by bureau officers. Any amendments must be approved by a majority of the voting expert members who attend the annual meeting of the ICTC where the vote is taken, either by electronic means or in person.

Article 26

Nothing in these statutes shall be interpreted in any way which is inconsistent with the realisation of the objectives of the committee. Any disputes over the interpretation of the statutes shall, if necessary, be arbitrated by the Executive Committee of ICOMOS.

Article 27

In case of dissolution of the committee, the management of the assets of the former committee will be subject to the approval of the 2/3 majority of those who were expert members of the committee immediately before the dissolution